



**EAST SUFFOLK PARTNERSHIP BOARD MEETING
HELD AT RSPB MINSMERE 10th JUNE 2015
NOTES OF THE MEETING (UNCONFIRMED)**

PRESENT	
Chris Betson	East Suffolk Business Association
Andrew Cassy	Greenprint Forum
Melanie Chew	Community Action Suffolk
TJ Haworth Culf	Suffolk Coastal District Council
Phillip Hayes	Suffolk Association of Local Councils
Ray Herring (Chairman)	Suffolk Coastal District Council
Michael Ladd	Suffolk County Council
Colin Law	Waveney District Council
Sandy Martin	Suffolk County Council
Supt Paul Sharp	Suffolk Constabulary
APOLOGIES	
Andy Evans	Health East
Stephen Javes	Orwell Housing
Tessa Lindfield	Suffolk County Council (Public Health)
Alistair Macfarlane	Associated British Ports
Cllr Frank Mortimer	Waveney District Council
IN ATTENDANCE	
Tom Andrews	East Suffolk Partnership
Phil Aves	Lowestoft Rising
Luke Bennett	East Suffolk Partnership
Nathan Bowkett	Member of Youth Parliament for Waveney
Arthur Charvonja	Suffolk Coastal & Waveney District Councils
Helen Greengrass	Felixstowe Forward
Nicole Rickard	Suffolk Coastal & Waveney District Councils
Alison Matthews	Suffolk Coastal & Waveney District Councils
Vikki Versey	Community Action Suffolk
Bryan Wang	Waveney Youth Council
Alison Wheatland	Suffolk County Council
Baz Wilkinson	Community Action Suffolk

ITEM	ISSUES / ACTIONS	
1	<p>Minutes of the last meeting 18 March 2015 The minutes were agreed to be a true record of the meeting.</p> <p>Actions Arising: Item 3. ESP priorities will be considered by relevant services within Suffolk County Council to identify where they will support</p>	<p>AGREED</p> <p>SB</p>

	<p>transformation programme and therefore attract resources.</p> <p>Item 5. Meeting of the East Suffolk health and wellbeing advisory group has been arranged for 16 June to progress actions agreed at the last meeting of the Board</p>	NR/LB
2	<p>Introduction to Minsmere</p> <p>Ben McFarland welcomed members of the Board to Minsmere and gave an update on the site and some of the key aspects of the work of the RSPB in Suffolk. For example:</p> <ul style="list-style-type: none"> • Minsmere is home to a wide variety of species, there are estimated to be over 4,000 different species at Minsmere • Minsmere contributes well over £3m to the local economy each year. • Minsmere delivers an educational programme to 1500 school children a year. 	
3	<p>Focus on local place based initiatives in east Suffolk</p> <p>Alison Wheatland updated the Board on the Transformation Challenge Award being worked up in Suffolk and then introduced the following place based working in east Suffolk:</p> <ul style="list-style-type: none"> • Helen Greengrass Introduced Felixstowe Forward • Chris Betson gave an update on Leiston Forward • Phil Aves gave an update on Lowestoft Rising <p>The presentation is available on the ESP website: http://www.eastsuffolkpartnership.org.uk/assets/Uploads/Board-June-2015/Place-based-working-in-East-Suffolk-ESP.pdf</p> <p>The presentations were followed by a discussion about the following issues:</p> <ul style="list-style-type: none"> • How the ESP can take account of and be influenced by place based approaches. • How the ESP should influence and support place based approaches. 	
	<p>DECISION</p> <p>It was agreed that a key role for the ESP is to:</p> <ul style="list-style-type: none"> • Support communities to do more for themselves by facilitating and supporting local initiatives and provide connections to organisations that can help them progress their ideas. • Collaborate to harness resources available across the system to respond to issues that are identified by communities. • See how learning and best practice from locally ‘place based’ activity can be applied in other localities in East Suffolk. 	AGREED
4	<p>Update on State of East Suffolk</p> <p>Alison Matthews presented a comparison of the State of Suffolk report 2015 against east Suffolk data previously presented to the Board. “ The State of Suffolk Report Executive Summary 2015: Comparison for East Suffolk” is available on the ESP website:</p>	

	<p>http://www.eastsuffolkpartnership.org.uk/assets/Uploads/Board-June-2015/Item-4-East-Suffolk-comparison.pdf</p> <p>Issues raised by the Board:</p> <ul style="list-style-type: none"> • The data is still only available at district level. For a strategic assessment of east Suffolk it would be far more useful to have data collated at an east Suffolk level. • Local issues at sub district level are often obscured by average district level data. • It will be useful going forward to compare the high level data with the evaluations carried out as part of the place based approaches highlighted earlier on the agenda. 	AM
5	<p>Agree business plan priorities</p> <p>Luke Bennett presented priorities for action 2015-16. It was noted that these had been reviewed by members of the Programme Officers Group.</p>	
	<p>DECISION:</p> <p>The Board endorsed the priorities 2015-16.</p>	AGREED
6	<p>Options for ESP to engage with young people and outcome proposal for 2015-16.</p> <p>The Board was updated by Baz Wilkins, Nathan Bowkett, Ray Wang and Vicky Versa, who outlined progress in engaging with young people following the initial presentation to the Board by young people representatives in September 2014.</p> <p>Issues raised:</p> <ul style="list-style-type: none"> • The most significant issue raised was the lack of quality PSHE in schools. • There are issues around mental health support in schools. There are also problems during the transition to adult mental health support. • The importance of environmental issues for young people is unclear and will be taken back for clarification. 	
	<p>DECISION</p> <p>The Board endorsed the approach taken to engaging with young people across east Suffolk and agreed:</p> <ol style="list-style-type: none"> To release ESP funds of up to £1000 to support this work. 2 young people representatives should be put forward to sit on the board. Outcome proposals should be brought back to the Board to outline how the issues raised can be addressed and any resource implications for the ESP. 	LB BW/NB/ RW/VV
7	<p>Update on the East Suffolk Resource Network and outcome proposal to improve provision of frontline services to local voluntary and community groups for 2015 – 16.</p> <p>Luke Bennett updated the Board on the development of the East Suffolk Resource Network and presented a proposal to release ESP</p>	

	<p>funding to support delivery of outcomes in 2015-16.</p> <p>Issues raised:</p> <ul style="list-style-type: none"> • MC will circulate the numbers of volunteers in East Suffolk. • Apparent lack of volunteering opportunities for young people under the age of 18. It was noted that Community Action Suffolk is to work on raising the profile of U18s volunteering. • Suggested that there should be a workshop at the ESP annual forum about young people volunteering. 	<p>MC</p> <p>BW</p>
	<p>DECISION</p> <p>The Board agreed to release ESP funds up to a maximum of £23,475 to deliver ESRN outcomes in 2015-16 subject to usual procedures overseen by the Programme Officers Group.</p>	<p>Programme Officers Group</p>
8	<p>Initial discussion on what the annual forum will deliver.</p> <ul style="list-style-type: none"> • The annual forum will be held at Trinity Park on the 27th of November. • It was agreed to promote innovation as a theme for this year's annual forum. 	<p>LB</p>
9	<p>Any other business.</p> <ul style="list-style-type: none"> • There was no other business. 	
	<p>Meetings for 2015.</p> <ul style="list-style-type: none"> • 9th of September 2015 at 5.00pm – venue to be confirmed • 16th of December 2015 at 5.00pm Waveney District Council Riverside Building 	