



EAST SUFFOLK PARTNERSHIP BOARD MEETING
Held at Kirkley Centre, 14th December 2017

NOTES OF THE MEETING (UNCONFIRMED)

PRESENT	
Mark Bee	Waveney District Council
Andrew Cassy	Greenprint Forum
Steve Gallant (for Ray Herring & TJ Haworth-Culf)	Suffolk Coastal District Council
Louise Hardwick	NHS Ipswich & East Suffolk Clinical commissioning Group
Philip Hayes	Suffolk Association of Local Councils
Olivia Heeley	East Suffolk Youth Priority Action Group
Stephen Javes (Vice Chair)	Orwell Housing
Michael Ladd	Suffolk County Council
Robin Millar	Suffolk County Council
Alan Osborne (for Tonya Antonis)	Suffolk Constabulary
Sadie Parker	NHS Great Yarmouth & Waveney Clinical Commissioning Group
Peter Richardson	Community Action Suffolk
Ray Wang	East Suffolk Youth Priority Action Group
APOLOGIES	
Tonya Antonis	Suffolk Constabulary
Stephen Ardley	Waveney District Council
Chris Betson	East Suffolk Business Associations
Ray Herring (Chairman)	Suffolk Coastal District Council
T J Haworth-Culf	Suffolk Coastal District Council
Roger Wright	Snape Maltings
IN ATTENDANCE	
Phil Aves	Lowestoft Rising
Luke Bennett	East Suffolk Partnership
Tony Bown	Ormiston Denes Academy
Rachel Rowe	Suffolk County Council
Nicole Rickard	Suffolk Coastal & Waveney District Councils & NHS Great Yarmouth & Waveney CCG
Alison Wheatland	Suffolk County Council

ITEM	ISSUES/ACTIONS	LEAD
	<p>Welcome and introductions:</p> <p>Stephen Javes chaired the meeting.</p> <p>The following new members were welcomed:</p> <ul style="list-style-type: none"> Sadie Parker, Director of Primary Care representing NHS Great Yarmouth and Waveney CCG Louise Hardwick, Head of Operations representing NHS Ipswich and East Suffolk CCG. 	
1	<p>Minutes of the last meeting 27th September 2017</p> <p>The minutes of the last meeting were agreed and there were no matters arising that were not to be covered elsewhere on the agenda.</p>	

<p>2</p>	<p>Actions arising from the Annual Forum 10th November 2017</p> <p>LB reported on the outcomes from the Annual Forum.</p> <p>Workshop and Seminar facilitators had fed back to help shape the ESP's future work. They had been asked to report any recurring or key issues, actions that delegates took back to their own organisations, as well as issues that the ESP could address. Feedback was extensive and is being evaluated through a number of mechanisms. For the purposes of the report a number of the potential key issues for the ESP going forward had been summarised.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> i) Issues concerning the event and venue will be considered in planning future events. ii) The outcomes of the workshops will be worked on by the organisations or groups identified and will come back to the Board as outcome proposals as appropriate. iii) Similar arrangements will be made to hold a sixth annual forum next year. 	<p>LB</p> <p>LB</p> <p>LB</p>
<p>3</p> <p>3.1</p>	<p>Actions arising from the Boards discussion on future plans for health services in east Suffolk.</p> <p>NR updated the Board on progress since the last meeting on 27th September 2017 which had focussed on health and wellbeing and had included presentations from the two CCGs covering East Suffolk, the Director of Public Health, the two East Suffolk Local Area Coordinators and the Wickham Market & District Integrated Social Care Hub.</p> <p>During the interactive element of that meeting the Board had considered what else could be done to tackle local health and wellbeing challenges and were asked to identify their priorities for the coming year. The four priorities were:</p> <ul style="list-style-type: none"> i) Support more Local Area Coordinators ii) Seed fund projects that tackle social isolation iii) Ageing population / healthy ageing iv) Mental Health <p>A small multiagency task group had evaluated these issues and undertaken further work to begin to identify outcome proposals for the Board to consider.</p> <p>LH then presented an outcome proposal to Improve health and wellbeing of individuals in East Suffolk through better awareness (within communities, voluntary sector organisations, businesses and Town and Parish Councils) of the diversity of people within our communities and their health and wellbeing needs. It was proposed that this will be achieved through a package of campaign activity, face to face and on line training and practical/financial support for projects.</p> <p>It was also clarified that the proposal included the following match funding (slightly amended from the figures in the original proposal that had been circulated): £5,000 NHS Ipswich & East Suffolk CCG £2,500 NHS Great Yarmouth & Waveney CCG £2,500 SCC Health, Wellbeing & Children's Services</p> <p>Issues raised by the Board:</p> <ul style="list-style-type: none"> • Important to work alongside the 'Time to Change' programme. • Explore widening the scope of the work to include Schools. • SALC will support the programme to target Town and Parish Councils 	<p>PH</p>

	<p>DECISION:</p> <p>i) The outcome proposal was supported, on condition that the issues raised by the Board are considered.</p> <p>ii) Although the match funding had increased since the original proposal was submitted it was agreed to allocate the full £14,500 of ESP funding as the scope may widen to work in schools.</p> <p>ACTION</p> <p>i) Reconvene the task group and develop the outcome proposal into a full stage 2 business plan.</p>	<p>AGREED</p> <p>AGREED</p> <p>LH</p>
<p>4</p> <p>4.1</p> <p>4.2</p> <p>4.3</p>	<p>Youth engagement, provision and support in East Suffolk.</p> <p>LB explained that the remainder of the meeting would concentrate on current activity and future plans for youth engagement, provision and support in east Suffolk. This has a good fit with the major objective of the Strategic Business Plan 2017-20 which focusses the Board's effort on ensuring that growth in East Suffolk is inclusive and takes account of the wider determinants of health. In particular this meeting would continue the discussion on how the Board will deliver the following major goals for the ESP:</p> <ul style="list-style-type: none"> • Promote the importance of families in supporting young people to achieve increased health, wellbeing, life skills and resilience, including financial sustainability. • Enable people to make positive differences for themselves, their families and their communities through effective, joined up support to frontline voluntary and community groups. • Increase the social and economic benefit of volunteering by increasing the range of volunteering opportunities, reducing barriers to volunteering and encouraging more young volunteers. <p>Youth Engagement in East Suffolk</p> <p>RR reviewed the wide range of current activity around youth participation, such as our youth councils, the East Suffolk Youth Priority Action Group and the community based youth clubs and forums across East Suffolk. She highlighted what is working well and what is not and introduced a proposed youth participation model for East Suffolk.</p> <p>The model is included in the presentation on the ESP website HERE</p> <p>Youth provision in East Suffolk</p> <p>AW explained the context in which youth provision currently operates and reviewed examples of successful work underway in East Suffolk, including the important role of voluntary and community organisations. She also highlighted important challenges, such as inconsistent and disconnected way resources are made available and the need to address issues around governance and quality assurance.</p> <p>The presentation can be viewed on the ESP website HERE</p> <p>The role of Schools</p> <p>PA delivered a presentation on the challenges and successes of partnership working with schools in Lowestoft. TB added his perspective on the challenges, opportunities and rewards of this way of working.</p> <p>The presentation can be viewed on the ESP website HERE</p>	

<p>4.4</p>	<p>There was then wider discussion on what this means in East Suffolk and what else could be done to tackle some of the challenges that had been identified.</p> <p>Issues raised by the Board:</p> <ul style="list-style-type: none"> • It is a priority for the Board to be confident that young people are meaningfully engaged about issues and decisions that affect them and that young people who step forward to join the ESP Board are well supported and can represent the views of young people in east Suffolk. • Important to capture all avenues for youth engagement in the new model but recognise that for practical reasons not all organisations are shown in the diagram (for example CCG's) • Youth participation standards should be adopted by all youth organisations. • Important to maintain and enhance efforts to retain access to schools with increasing time and financial pressures on them. Different approaches to engage with schools are needed at various localities across East Suffolk but a critical factor is to identify a link person to connect with out of school activity. • Cooperation between schools and youth organisations cannot be forced. To be successful it needs 1) A Person (conduit). 2) A reason (need). 3) Support and funding (motive). There is a gap left where school clusters once operated, with no paid resource to do the connecting any more. • The influence on and by the family is a crucial part of this agenda and should increasingly be integrated into any future plans for youth participation and provision. <p>Increasing the capacity of youth workers in East Suffolk</p> <p>LB presented a proposal on behalf of the East Suffolk Young Peoples Group to spend ESP funds to enhance youth work in East Suffolk so that children and young people, their parents, carers and the wider community all benefit from enhanced, quality youth provision in East Suffolk.</p> <p>DECISION</p> <p>i) The outcome proposal was supported, and it was agreed to allocate £16,000 of ESP funding.</p> <p>ACTIONS</p> <p>i) Develop the outcome proposal into a full stage 2 business plan.</p> <p>ii) The issues raised at this meeting should be evaluated and further work undertaken to identify outcome proposals for the Board to consider at a future meeting.</p>	<p>AGREED</p> <p>RR</p> <p>TJ</p>
<p>5</p>	<p>Delivering the Business Plan. Focus of Future Board meetings</p> <p>It was agreed that the next meeting of the Board would concentrate on current activity and future plans for environmental sustainability in East Suffolk. This has a good fit with the major objective of the Strategic Business Plan 2017-20 which focusses the Board's effort on ensuring that growth in East Suffolk is inclusive and takes account of the wider determinants of health. In particular the next meeting will continue the discussion on how the Board will deliver the following major goals for the ESP:</p> <ul style="list-style-type: none"> • Connect key organisations, individuals and communities together through community action to support a greener economy whilst sustaining and improving the environment of East Suffolk. • Encourage the growth of sustainable tourism which values and, where 	

	<p>possible, improves the natural environment and supports a commercial all year round tourism package for East Suffolk.</p> <ul style="list-style-type: none"> • Promote the use of community assets, including community buildings and open spaces, to improve the environment and biodiversity while delivering local solutions to local needs. • Maximise the health and wellbeing benefits of access to the natural environment and natural assets. <p>ACTIONS:</p> <p>i) Put in place arrangements for the next meeting to focus on these issues</p>	AC										
6	<p>Dates for 2018.</p> <p>The following dates were agreed for 2018</p> <p>6.1 Board Meetings:</p> <table data-bbox="316 728 863 869"> <tr> <td>Wednesday 7th March</td> <td>17.00-19.00</td> </tr> <tr> <td>Wednesday 6th June</td> <td>17.00-19.00</td> </tr> <tr> <td>Wednesday 5th September</td> <td>17.00-19.00</td> </tr> <tr> <td>Wednesday 5th December</td> <td>17.00-19.00</td> </tr> </table> <p>6.2 Annual Forum:</p> <table data-bbox="316 929 847 963"> <tr> <td>Friday 9th November</td> <td>9.00-14.00</td> </tr> </table>	Wednesday 7th March	17.00-19.00	Wednesday 6th June	17.00-19.00	Wednesday 5th September	17.00-19.00	Wednesday 5th December	17.00-19.00	Friday 9 th November	9.00-14.00	AGREED
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