



**EAST SUFFOLK PARTNERSHIP BOARD MEETING**  
**Held at East Suffolk House, 27<sup>th</sup> September 2017**

**NOTES OF THE MEETING (UNCONFIRMED)**

PRESENT		
Andrew Cassy	Greenprint Forum	
Chris Betson	East Suffolk Business Associations	
Philip Hayes	Suffolk Association of Local Councils	
Olivia Heeley	East Suffolk Youth Priority Action Group	
Ray Herring (Chairman)	Suffolk Coastal District Council	
Geoff Holdcroft (for TJ Haworth-Culf)	Suffolk Coastal District Council	
Alan Osborne (for Tonya Antonis)	Suffolk Constabulary	
Abdul Razaq	Suffolk County Council	
John Stammers	NHS Great Yarmouth & Waveney CCG	
Ray Wang	East Suffolk Youth Priority Action Group	
Richard Watson	NHS Ipswich & East Suffolk CCG	
APOLOGIES		
Stephen Ardley	Waveney District Council	
Mark Bee	Waveney District Council	
Stephen Javes (Vice Chair)	Orwell Housing	
Michael Ladd	Suffolk County Council	
Robin Millar	Suffolk County Council	
Peter Richardson	Community Action Suffolk	
IN ATTENDANCE		
Phil Aves	Lowestoft Rising	
Pam Bell	Wickham Market Health & Social Care Hub	
Luke Bennett	East Suffolk Partnership	
Rebecca Driver	NHS Great Yarmouth & Waveney CCG	
Elspeth Gibson	Leiston Together	
Holly Granville	Suffolk County Council	
Bryan Hall	Wickham Market Health & Social Care Hub	
Nick Khan	Suffolk Coastal & Waveney District Councils	
Nicole Rickard	Suffolk Coastal & Waveney DCs, Great Yarmouth & Waveney CCG	
Caroline Rutherford	Just 42	
Joseph Young	Suffolk County Council	
ITEM	ISSUES/ACTIONS	LEAD
	<p><b>Welcome and introductions:</b> New members were welcomed and the following changes to the Board were confirmed:</p> <ul style="list-style-type: none"> <li>Sadie Parker Director of Primary Care, will represent NHS Great Yarmouth and Waveney CCG</li> <li>Maddie Baker-Woods, Chief Operating Officer and Richard Watson, Chief Transformation Officer, will jointly represent NHS Ipswich and East Suffolk CCG and attend on a rotating basis.</li> </ul>	
1	<p><b>Minutes of the last meeting 26th July 2017</b></p> <p>The minutes of the last meeting were agreed and there were no matters arising.</p>	
2	<p><b>Arrangements for the Annual Forum 10<sup>th</sup> November 2017</b></p> <p>LB reported on arrangements for the Annual Forum:</p>	

	<p><b>Venue:</b> Trinity Park Conference Centre</p> <p><b>Title:</b> Unlocking the Potential of Growth Locally</p> <p><b>Programme:</b> Plenary, 12 x workshops /seminars, 35 market stalls, networking lunch. The programme will reflect the key issues important to the ESP:  Our people – healthy and resilient individuals  Our environment – maximising natural capital  Our places – resilient communities and businesses</p> <p>Full information can be viewed on the EELGA website <a href="#">HERE</a></p> <p><b>ACTION:</b> All Board members will promote and attend the forum.</p>	ALL
3	<p><b>Future Plans for health services in east Suffolk</b></p> <p>RH explained that this meeting would concentrate on future plans for health services in east Suffolk.</p> <p>This has a good fit with the major objective of the new Strategic Business Plan which focusses effort on ensuring that growth in East Suffolk is inclusive and takes account of the wider determinants of health. In particular this meeting was intended to start the discussion on how the Board will deliver the following of its major goals:</p> <ul style="list-style-type: none"> <li>• Promote the importance of families in supporting young people to achieve increased health, wellbeing, life skills and resilience, including financial sustainability.</li> <li>• Increase community and business support for people (and their families/carers) with health challenges such as dementia, poor mental health and long term conditions.</li> <li>• Encourage self-help and more physical and social activity that reduces social isolation and loneliness and promotes healthy ageing.</li> <li>• Support the most vulnerable individuals, families and communities by identifying and responding to 'hidden needs' including rural inequalities and tackling threats and risks.</li> </ul>	
4	<p><b>Presentation by Ipswich &amp; East Suffolk CCG on the Suffolk and North East Essex Sustainability &amp; Transformation Plan including approach, programmes and local priorities.</b></p> <p>RiW delivered a short presentation to the Board followed by wider discussion on what this means at an east Suffolk level (Suffolk Coastal)</p> <p>A copy of the presentation can be viewed on the ESP website <a href="#">HERE</a></p>	
5	<p><b>Presentation by Great Yarmouth &amp; Waveney CCG on the Norfolk and Waveney Sustainability &amp; Transformation Plan headlines, local CCG priorities</b></p> <p>JS delivered a short presentation to the Board followed by wider discussion about what this means at an east Suffolk level (Waveney)</p> <p>A copy of the presentation can be viewed on the ESP website <a href="#">HERE</a></p>	
6	<p><b>Presentation on behalf of Suffolk Health and Wellbeing Board on their 4 priority outcomes.</b></p>	

	<p>AR delivered a short presentation to the Board followed by wider discussion about the complexities of who is doing what and where.</p> <p>A copy of the presentation can be viewed on the ESP website <a href="#">HERE</a></p>	
7	<p><b>The Local Area Coordinators, including client stories and any recurrent barriers in the system.</b></p> <p>HG and JY delivered a presentation to the Board followed by a wider discussion about their work.</p> <p>A copy of the presentation can be viewed on the ESP website <a href="#">HERE</a></p>	
8	<p><b>The Lehman House story and where they found help / frustrations in the system.</b></p> <p>BH and PB led a discussion about the issues contained in their briefing note on the development and future plans for the Wickham Market &amp; District Integrated Social Care Hub.</p> <p>A copy of their note can be viewed on the ESP website <a href="#">HERE</a></p>	
9	<p><b>Interactive session</b></p> <p>NR Facilitated a session to identify where the ESP should / could support the local response to the issues and priorities raised.</p> <p><b>Question 1</b></p> <ol style="list-style-type: none"> <li>ESP Board: What could the ESP do to support the two health systems to deliver their priorities (ESP partners)</li> <li>Speakers: What do the CCGs / STPs / Health and Wellbeing Board more need help to deliver (Speakers)?</li> </ol> <p><b>Question 2</b></p> <p>ESP Board and speakers: The NHS system drives the STP to focus on treating illness more efficiently – how can the ESP help the STP to move the focus to creating healthy communities (All)?</p> <p><b>Responses:</b></p> <p><b>Influencing</b></p> <ul style="list-style-type: none"> <li>• Help to communicate success / encourage greater coverage of successful and best practice initiatives</li> <li>• Support improved communication of strategy and objectives in a complex field of providers</li> <li>• Closer involvement with local hub providers e.g. Local Area Coordinators</li> <li>• Provide an efficient mechanism for feeding on-the-ground intelligence into strategic planning</li> <li>• Translate strategic large scale plans to local reference points – very much how this evening has gone from strategy to implementation</li> <li>• Keep the ESP informed of current and future developments</li> <li>• Engagement by/from statutory services (not just a pat on the head)</li> <li>• Raise community issue to give a voice to communities, don't allow priorities to be dictated</li> <li>• Ensure that local community views are represented</li> <li>• Keep locally focussed to ensure local participation of democratically elected representatives in health systems</li> </ul>	

	<ul style="list-style-type: none"> <li>• Consider innovative new approaches from outside the system</li> <li>• Be positive and support, not overly critical</li> <li>• The ESP can hold partners to account across the whole agenda – not individual priorities across each organisation</li> </ul> <p><b>Connecting</b></p> <ul style="list-style-type: none"> <li>• A single point of contact/touching base at local/resident level</li> <li>• Connect a diverse range of organisations, businesses, communities and individuals to the priorities through the ESP networks</li> <li>• Link health organisations to communities and individuals</li> <li>• Link local groups to the public sector e.g. CCGs to better catalyse more local-led grass-root initiatives</li> <li>• Provide opportunities to link up with voluntary sector partners</li> <li>• Help focus and prioritise and avoid duplication</li> <li>• Joined up local approach</li> <li>• Provide more of the glue to promote partnership working e.g. training etc.</li> <li>• Communication channels / Improved inter-agency communication</li> </ul> <p><b>Delivering</b></p> <ul style="list-style-type: none"> <li>• Help to understand local needs and what local communities can do</li> <li>• Ideas for how we can provide different locally based solutions to managing demand with less/short-term funding</li> <li>• Support delivery of the prevention agenda – more local projects and initiatives</li> <li>• Need help to set up and support each of the 8 locality health and care integrated teams</li> <li>• Fund more Local Area Coordinators to help local GPs to deliver more local solutions to non-clinical issues</li> <li>• Support self-help around mental health based on the 5 Ways to Wellbeing – practical responses e.g. using existing green space / Support the Communities Embracing Mental Health concept and roll out to rest of Waveney and then Suffolk Coastal</li> <li>• Encourage volunteering both within organisations and externally</li> <li>• Seed corn funding to assist voluntary day care e.g. spread local government £ further</li> <li>• Helping project like Lehman House become more sustainable in the future – understand what works and why</li> </ul> <p><b>Question 3</b>  What one health priority do you think the ESP should focus on delivering/helping to deliver over the next 12 months?</p> <ul style="list-style-type: none"> <li>• Support more areas with more Local Area Coordinators x 3</li> <li>• Seed fund projects that tackle Isolation</li> <li>• Mental Health x 3</li> <li>• Ageing population / Healthy Ageing x 2 – respond to the increase from 1 in 5 over 65s to 1 in 3 over 65s in 20 years</li> </ul>	
10	<p><b>Summary &amp; next steps</b></p> <p>RH thanked the speakers for the excellent quality of their presentations. It was agreed that the issues raised at this meeting should be evaluated and further work undertaken to identify outcome proposals for the Board to consider at a future meeting.</p>	NR/LB
	<p><b>Next meeting:</b> Thursday 14th December, 5–7 pm at the Kirkley Centre, Lowestoft.</p>	