

**EAST SUFFOLK PARTNERSHIP BOARD
NOTES OF THE MEETING
UNCONFIRMED**

HELD AT WENHASTON VILLAGE HALL ON 19TH JUNE 2013

PRESENT	
Nick Boulter	Suffolk Coastal Business Forum
Andrew Cassy	Greenprint Forum
Andy Evans	Health East
Laura Hack	Community Action Suffolk
Michael Hart	Suffolk Association of Local Councils
Ray Herring	Suffolk Coastal District Council (Chairman)
Sally Hogg	Suffolk County Council (Representing Tessa Linfield)
Michael Ladd	Suffolk County Council
Alastair MacFarlane	Associated British Ports
Frank Mortimer	Waveney District Council
Bryony Rudkin	Suffolk County Council
Doreen Savage	Suffolk Coastal District Council

IN ATTENDANCE	
Daniel Baggott	East Suffolk Partnership
Luke Bennett	East Suffolk Partnership
Richard Best	Suffolk Coastal and Waveney District Councils
Arthur Charvonia	Suffolk Coastal and Waveney District Councils
Esther Keen	Suffolk County Council
Tony Osmanski	Suffolk Coastal and Waveney District Councils
Alison Wheatland	Suffolk County Council
Paul Wood	Suffolk Coastal and Waveney District Councils

APOLOGIES	
Phil Aves	Suffolk Constabulary
Stephen Javes	Orwell Housing
Colin Law	Waveney District Council
Tessa Linfield	Suffolk County Council

REF	ISSUES / ACTIONS	BY WHO
1	Notes of the previous Board meeting	
	The notes of the Board meeting held on 20 March 2013 were agreed.	
	Matters arising	

	<p>Following comment from SALC about their members in Suffolk Coastal being updated on outcomes of Board meetings, MH agreed to chase this up.</p> <p>The Chairman stressed the importance of all Board members communicating the outcomes of the Board meeting to their organisations and sectors.</p> <p>APO highlighted the current difficulties regarding communicating the ESP more widely. An interim Communications Manager, Steve Henry, will be taking a lead in the absence of Viv Hotten.</p>	<p>MH</p> <p>ALL</p> <p>APO</p>
2	<p>Feedback from the Vibrant Economy work stream (Agenda item brought forward)</p> <p>ACh presented a report on the outcomes from the first Vibrant Economy Task Group meeting held on 10 June 2013.</p> <p>NB presented a report on the outcomes of the first meeting of East Suffolk Business Associations held on 17 June 2013.</p> <hr/> <p>DECISIONS:</p> <p>1. The Board agreed to the recommendations in the report for the Task Group to develop the following initial areas of work:</p> <ul style="list-style-type: none"> i) Supporting business associations to deliver growth locally ii) Routes to market – including “meet the buyer” events iii) Routes to employment – including development of work clubs for unemployed over 25 yrs. <p>It was agreed that the Task Group will now draw up detailed, costed outcome proposals for consideration by the Board in order to draw down ESP funding where appropriate.</p> <p>2. The Board welcomed the feedback from the Business Associations and made the following recommendations:</p> <ul style="list-style-type: none"> i) The ESP should respond quickly to the issues raised and be prepared to lobby in support of local businesses. ii) Additional effort must be made to involve Businesses in Felixstowe and Lowestoft going forward. <p>It was agreed that the Business Association will now draw up detailed, costed outcome proposals for consideration by the Board in order to draw down ESP funding where appropriate.</p> <p>The Board agreed that current arrangements to spend ESP funds were appropriate but that a funding panel will need to be convened to consider large and complex proposals.</p>	<p>NB/AC/EK</p> <p>NB/AC/EK</p> <p>RH/LB</p>

3	<p>Outcomes of ESP Strengthening Communities Think</p> <p>LH delivered a presentation on the outcomes of the ESP Strengthening Communities Think Tank and facilitated a discussion on the way forward.</p> <p>A copy of the presentation is attached to these minutes.</p> <p>Issues raised by the Board included:</p> <p>The opportunity of building on the Troubled Families work already underway.</p> <p>The link between unemployment and health is cyclical and the ESP has a role to help brake that cycle.</p> <p>A workshop held at Suffolk Coastal District Council has already provided information on the subject of mental health and housing that the Task Group should find useful.</p> <p>Public Health has a wealth of data on health, deprivation and inequalities and will help to target geographic areas.</p> <p>With reference to the integration pilot in Great Yarmouth and Waveney which is bringing care organisation together to create a single organisation delivering a simplified service. The ESP should help make linkages to wider networks as this initiative will highlight other issues.</p> <p>There is a role for business. The ESP should help link businesses to support the health agenda.</p>	<p>RB</p> <p>DS/SH</p> <p>SH</p> <p>AE</p> <p>AM</p>
	<p>DECISIONS:</p> <p>i) A task group led by Community Action Suffolk will develop and take forward a work plan based on the initial recommendations of the Think Tank and the issues raised by the Board.</p>	<p>LH</p>
4.	<p>Forward Plan – ESP workshop on “opportunities for improving lives through environmental action”.</p> <p>AC reported that work was underway to identify how the ESP will have impact on “Sustainable activity linked to the environment”, identified as a key issues in the ESP Business Plan.</p> <p>A workshop to bring key stakeholder together under the title of “Opportunities for improving lives through environmental action” will take place on July 1st.</p> <p>This work will be completed in time to give a presentation to the Board for consideration at its meeting on 18 September.</p>	<p>AC</p>

5.	<p>Annual Forum</p> <p>The Board considered the options paper presented to them and agreed to hold the first ESP Annual Forum at Trinity Park Conference Centre.</p> <p>Subsequent Forums will be held at other venues from around east Suffolk - and it is most likely the Orbis Centre will be next.</p> <p>An initial budget estimate of £5,000 was agreed.</p>	LB
6.	<p>AOB</p> <p>The Board expressed its sincere thanks to Wil Gibson for his effort to support to develop the East Suffolk Partnership. It was agreed a message of thanks would be relayed to him.</p>	RH
	<p>Meetings for 2013:</p> <p>Wednesday 18 September 5.00 - 7.00 pm</p> <p>Wednesday 18 December 5.00 - 7.00 pm</p>	