

EAST SUFFOLK PARTNERSHIP BOARD MEETING
Held at the Riverside, Lowestoft 6th March 2019

NOTES OF THE MEETING (UNCONFIRMED)

PRESENT	
Andrew Cassy	Greenprint Forum
Olivia Heeley	East Suffolk Youth Voice
Ray Herring	Suffolk Coastal District Council
Michael Ladd	Suffolk County Council
Sadie Parker	NHS Great Yarmouth & Waveney Clinical Commissioning Group
Russ Rainger	Suffolk Association of Local Councils
Nicole Rickard (for Louise Hardwick)	NHS Ipswich & East Suffolk Clinical commissioning Group
Paul Sharp	Suffolk Constabulary
Aneurin Taylor	Waveney Youth Council
APOLOGIES	
Roger Abbott	East Suffolk Business Associations
Chris Abraham	Community Action Suffolk
Mark Bee	Waveney District Council
TJ Haworth-Culf	Suffolk Coastal District Council
Louise Hardwick	NHS Ipswich & East Suffolk Clinical commissioning Group
Paul West	Suffolk County Council
Roger Wright	Snape Maltings
IN ATTENDANCE	
Phil Aves	Lowestoft Rising
Luke Bennett	East Suffolk Partnership
Andrew Cuthbertson	Suffolk County Council
Jane Healey	Greenprint Forum
Chloe Winlow	Suffolk Coastal & Waveney District Councils

ITEM	ISSUES/ACTIONS	LEAD
	<p>Welcome and introductions:</p> <p>Aneurin Taylor representing Waveney Youth Council was welcomed to the Board.</p> <p>Peter Richardson has left Community Action Suffolk and Chris Abraham will attend future meetings in her position as Interim Chief Executive.</p>	
	<p>Election of Chairman and Vice Chair for the next 12 months</p> <p>The Board was required to elect its Chairman and Vice Chairman for the next year.</p> <p>Andrew Cassy proposed Ray Herring be Chair of the ESP Board. Russ Rainger seconded this proposal. There were no other proposals. Ray Herring was elected as Chairman.</p> <p>Ray Herring proposed Paul Sharp be Vice Chair of the ESP Board. Michael Ladd seconded this proposal. There were no other proposals. Paul Sharp was elected as Vice Chair.</p>	<p>RH</p> <p>PS</p>
1.	<p>Minutes of the last meeting 5th December 2018</p> <p>The Minutes of the previous meeting were agreed.</p>	

<p>1.1</p>	<p>Actions Arising: Creative Bridges: Outcome proposal, including request to allocate ESP Funds</p> <p>Luke Bennett presented a proposal to develop "Creative Bridges". The project works with professional musicians to deliver participatory musical activity for vulnerable people, carers and families in our local community. These include people living with and affected by dementia, mental health conditions, disabilities, and loneliness and isolation.</p> <p>DECISION: The outcome proposal was supported and it was agreed to allocate up to £25,000</p> <p>ACTION: Snape Maltings work with the Programme Officers Group to develop a full stage 2 business plan for final approval.</p>	<p>AGREED</p> <p>RW</p>
<p>2.</p>	<p>Actions arising from the Board's discussion 5th December on volunteering.</p> <p>Luke Bennett fed back on actions arising from the discussion on volunteering at the previous meeting. The proposals for a Volunteer Passport Scheme and a First Light Festival Volunteering Coordinator have been developed into a full stage 2 business plan and ESP funding has been approved.</p>	
<p>3.</p> <p>3.1</p> <p>3.2</p>	<p>Social Prescribing – part of the journey to health & wellbeing</p> <p>Sadie Parker explained that this part of the meeting would focus on three key areas:</p> <ul style="list-style-type: none"> • A presentation of the current picture of social prescribing in Suffolk – who benefits and who is involved, what it looks like, and what it is achieving, and how it is being rolled out in different localities. • A discussion on how the ESP could continue to contribute to the success of social prescribing in East Suffolk. • An outcome proposal for the Boards consideration. <p>Nicole Rickard delivered a presentation entitled “Social prescribing in Suffolk: who, what and how?” which included the evidence of need, priorities and current activity. She also reflected on activity already happening in East Suffolk as a result of the ESP.</p> <p>Members of the Board were then asked to consider how the East Suffolk Partnership can continue to contribute to the issues raised in line with their major goals.</p> <p>The following issues were raised:</p> <p>What is the profile of people accessing the service? Where evidence exists it indicates that longer term, multiple conditions are being referred across deprivation and age ranges from all surgeries.</p> <p>What proportion of referrals related to mental health, and was this having an effect on services? A significant number of referrals related to low to medium level mental health issues and this had increased referrals to mental health services. The demands on services will be monitored. Work is already underway to integrate mental health services into primary care – for example by co-locating mental health services with low level crisis services. The voluntary sector is also stepping up to increase capacity of low level mental health support.</p> <p>Could people refer themselves into the service? Yes, this is encouraged but needs to be managed to capture the impact of the scheme.</p> <p>Can anyone refer people to the services – for example local Cllrs will have met</p>	

<p>3.3</p>	<p>people who would potentially benefit? Yes, but this has to be with the agreement of the person involved.</p> <p>Are the savings measured? Yes, but this is challenging as savings may be picked up at multiple points across the system. However, the justification for this approach is about better outcomes for the individual, not always captured as cashable savings.</p> <p>What about extending the service to reach young people and go into schools? This is not part of the current offer but is an important consideration going forward.</p> <p>Outcome proposal, including request to allocate ESP funds: Sadie Parker presented a proposal to help secure social prescribing services across the whole of East Suffolk to 2020</p> <p>Issues raised by the Board:</p> <p>Sustainability is key to success, we do not want to develop a successful service only to see it fold in the future. It is hoped that this work can be integrated into the 5 year joint GP framework and secure resources going forward (for example for NHS funded link workers).</p> <p>DECISION</p> <p>The outcome proposal was supported, and it was agreed to allocate up to £ 30,000</p> <p>ACTION</p> <ul style="list-style-type: none"> (i) Develop the outcome proposal into a full stage 2 business plan for final approval. (ii) Develop a pilot to test how to extend the service to include young people (ensuring that this connects to initiatives already underway). 	<p>AGREED</p> <p>SP</p> <p>AT, OH, NR</p>
<p>4.</p>	<p>Youth Voice</p> <p>Olivia Healey gave an update on the Youth Voice project.</p> <p>Youth Voice is a district wide youth forum with a difference. Young people have the opportunity to raise issues by posting their ideas into a 'Youth Voice' box supplied to High Schools and youth clubs. Termly, a report is made from all the topics covered in each location, and distributed to local councils and decision makers.</p> <p>Actions from these reports are fed back in a timely way to the young people via Instagram page @youthvoice_es. The first reports have just been distributed and can be viewed here: https://www.eastsuffolk.gov.uk/community/community-projects/east-suffolk-youth-forum/</p> <p>Issues raised: Link the reports to Police Schools Liaison Officers.</p> <p>Explore links with Student Life - a lifestyle publication written and curated by students, for students.</p>	<p>PS</p> <p>ML</p>
<p>5.</p>	<p>New Council for East Suffolk</p> <p>Ray Herring updated the Board on the transition arrangements from the final day of Suffolk Coastal and Waveney District Councils at the end of March and the start of East Suffolk Council at the beginning of April, followed by elections to the new council in May.</p>	
<p>6.</p>	<p>ESP Budget Update</p>	

	<p>Luke Bennett gave an update on income, expenditure and the added value of match funding the projects.</p> <p>Ray Herring confirmed that there would be funding for the ESP from East Suffolk Council for 2019-20.</p>									
7.	<p>Brief updates on progress</p> <p>Verbal updates given.</p>									
8.	<p>Focus of future Board meetings</p> <p>It was agreed that the focus of future meetings should be:</p> <p>July: The future of our high streets within the context of the business association priorities being worked on through the Vibrant Economy Group.</p> <p>September: Environment and sustainability within the context of local priorities being worked on through the Greenprint Forum – in particular the focus on active travel for 2019-20.</p>	<p>RA</p> <p>AC</p>								
	<p>Dates for 2019.</p> <p>Board Meetings:</p> <table> <tr> <td>Wednesday 10th July</td> <td>17.00-19.00</td> </tr> <tr> <td>Wednesday 11th September</td> <td>17.00-19.00</td> </tr> <tr> <td>Wednesday 11th December</td> <td>17.00-19.00</td> </tr> </table> <p>Annual Forum:</p> <table> <tr> <td>Friday 15th November</td> <td>09.00-14.00</td> </tr> </table>	Wednesday 10 th July	17.00-19.00	Wednesday 11 th September	17.00-19.00	Wednesday 11 th December	17.00-19.00	Friday 15 th November	09.00-14.00	
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