

EAST SUFFOLK PARTNERSHIP BOARD MEETING
Held at Gt Yarmouth and Waveney CCG - Beccles House, 16TH March 2016
NOTES OF THE MEETING (UNCONFIRMED)

PRESENT	
Chris Betson	East Suffolk Business Associations
Cath Byford (for Andy Evans)	Great Yarmouth & Waveney CCG
Andrew Cassy	Greenprint Forum
Phillip Hayes	Suffolk Association of Local Councils
Ray Herring	Suffolk Coastal District Council
Richard Hill (for Jennifer Powell)	Suffolk Police
Michael Ladd	Suffolk County Council
Colin Law (Chair)	Waveney District Council
Frank Mortimer	Waveney District Council
Ray Wang	East Suffolk Youth Priority Action Group
APOLOGIES	
Janice Banks	Community Action Suffolk
TJ Haworth Culf	Suffolk Coastal District Council
Stephen Javes	Orwell Housing
Tessa Lindfield	Suffolk County Council – Public Health
Alistair MacFarlane	Associated British Ports
Sandy Martin	Suffolk County Council
Vikki Versey	East Suffolk Youth Priority Action Group
IN ATTENDANCE	
Phil Aves	Lowestoft Rising
Luke Bennett	East Suffolk Partnership
Rob Fawcett	Access Community Trust
Laura Hack	Suffolk Coastal & Waveney District Councils
Jed Levett	MYP / Access Community Trust
Judith Mobbs	Suffolk County Council
Nicole Rickard	Suffolk Coastal & Waveney District Councils & NHS Great Yarmouth & Waveney CCG
Cheryl Willis	Suffolk Coastal & Waveney District Councils
Paul Wood	Suffolk Coastal & Waveney District Councils

ITEM	ISSUES/ACTIONS	LEAD
	<p>Election of Chairman and Vice Chairman.</p> <p>The board was required to elect its Chairman and Vice Chairman for the next year.</p> <p>RH thanked the members of the Board for their continued support to lead and proposed CL as Chair of the ESP Board. FM seconded this proposal. There were no other proposals.</p> <p>CL accepted and thanked RH for his chairmanship over the previous year.</p> <p>CL proposed AM as Vice Chair of the ESP Board. FM seconded this proposal. There were no other proposals.</p>	Agreed

1	<p>Introduction Cath Byford welcomed the Board to Beccles House and the Chairman thanked Cath for hosting the meeting at Beccles House.</p>	
2	<p>Minutes of The Last Meeting 16th December 2015 The minutes of the last meeting were agreed.</p> <p>There were no matters arising.</p>	Agreed
3.	<p>ESP Contribution to ensuring people have the skills to secure employment opportunities</p> <p>Judith Mobbs gave a presentation on developing Suffolk's talent</p> <p>The presentation can be viewed on the ESP website HERE</p> <p>Paul Wood followed with a report on progress being made by the members of the East Suffolk Skills Group.</p> <p>Following discussion the following actions were agreed:</p> <ul style="list-style-type: none"> i) Commission work to bring together and compliment information on the future labour market needs of local key sectors and the impact of skills shortages. ii) Explore additionality to local STEM programmes across East Suffolk iii) Explore resources to work in primary schools and/or secondary education in terms of inspiration, and attainment levels e.g. explore if mentors could support reading programmes. iv) Support unemployed adults furthest from the job market v) Build better communication between the myriad of skills initiatives underway and local business contacts through the East Suffolk Business Associations Network. 	East Suffolk Skills Group
3	<p>Local response to changes in policing and the county-wide review of community safety</p> <p>Richard Hill gave a brief update on the changes in policing in Suffolk and explained the approach being taken to embed the changes operationally.</p> <p>Following a discussion about how the ESP and its constituent partners could contribute it was agreed that more time was needed to work on the detail so recommendations would be brought back to a future meeting.</p>	JP/NR
4	<p>Review ESP impact</p> <p>2015-16 progress report:</p> <p>Luke Bennett reported on progress in FY 2015/16 against the ESP Business Plan priorities. The report can be viewed on the ESP website HERE</p> <p>It was noted:</p> <ul style="list-style-type: none"> • Good progress on the skills agenda with demonstrable impact on job 	

	<p>outcomes and following the earlier discussions at the meeting there is now a mandate to deliver going forward.</p> <ul style="list-style-type: none"> • Some good outcomes in supporting growth through local business associations and a clear route map for the future of the East Suffolk Business Associations Network • Lots of activity to tackle inequalities, especially by supporting communities to achieve more for themselves. • Some very targeted work to improve lives through environmental action with demonstrable benefits for communities and individuals. • There has been positive impact by connecting and influencing current activity to support our growing, ageing population to live well, but the Board is still to identify where it can add most value. Going forward this is an area for the Board to consider again in more detail. <p>The new online “State of East Suffolk” report:</p> <p>Luke Bennett reported that the “State of East Suffolk Report” has been developed into an online “East Suffolk Profile” on the Suffolk Observatory website. The profile uses the latest data (updated as new data is made available) from all themes to provide key economic, social and environmental information about east Suffolk.</p> <p>The online profile can be viewed on the Suffolk Observatory website HERE</p> <p>Strengths: No more 45 page annual reports that take a lot of officer time to prepare and are out of date as soon as the data source are updated.</p> <p>Weaknesses: Can only ever be as up to date as the data and some information can only be presented at district level.</p> <p>It was agreed that this was a positive step forward and the members of the Board agreed to review (or ask their knowledge managers to review) the online profile and flag up any issues or information they would find useful that was not already included.</p> <p>ESP Priorities looking forward:</p> <p>It was agreed that the current priorities where broadly appropriate but at its next meeting the Board will spend time looking forward to developing the ESPs role and shape within the rapidly changing local context.</p>	<p>LB</p> <p>ALL</p> <p>Agreed</p>
5	<p>Outcome proposals (Update on recommendations to release ESP funds)</p> <p>There was not time to provide updates on the following activity at the meeting so this would be done by email.</p> <ul style="list-style-type: none"> • Business Planning Support for Communities • Local Area Coordination (East Suffolk) • Lowestoft Community Economic Development Strategy • Thriving Community Buildings • East Suffolk Faith Network 	<p>LB</p>
6	<p>East Suffolk Youth Priority Action Group – update and priorities</p> <p>Ray Wang reminded the Board that young people’s concerns over the apparent lack of activities during the holidays were one of the priorities of the EYPAG. He expanded on plans to develop a programme of holiday activities for young people in</p>	

	<p>east Suffolk over the next two years.</p> <p>The Board endorsed the approach being taken and welcomed the planned developments. It was agreed to allocate £50k of ESP funds to the proposal subject to the development of a suitable business case.</p>	RW
7	<p>District Councils' discussion regarding further transformation in east Suffolk</p> <p>Colin Law and Ray Herring confirmed that Suffolk Coastal and Waveney District Councillors have asked senior officers of the two authorities to produce a draft business case for the formal merger of the two district councils. This now marks the beginning of a lengthy democratic process which, if further progress is made, would include a full and formal public consultation. The legal requirements of such a process mean that the implementation of any merger would not be seen before 2019 at the earliest.</p>	
8	<p>Meeting Dates For 2016</p> <ul style="list-style-type: none"> • Wednesday 15th June 2016 at 5.00pm • Wednesday 14th September 2016 at 5.00pm • Wednesday 14th December 2016 at 5.00pm 	