



**EAST SUFFOLK PARTNERSHIP BOARD MEETING**

**HELD AT BT ADASTRAL PARK 9<sup>TH</sup> SEPTEMBER 2015**

**NOTES OF THE MEETING (UNCONFIRMED)**

PRESENT	
Chris Betson	East Suffolk Business Associations
Andrew Cassy	Greenprint Forum
Melanie Chew	Community Action Suffolk
Elspeth Gibson (For Tessa Lindfield)	Suffolk County Council – Public Health
TJ Haworth Culf	Suffolk Coastal District Council
Phillip Hayes	Suffolk Association of Local Councils
Ray Herring (Chair)	Suffolk Coastal District Council
Stephen Javes	Orwell Housing
Michael Ladd	Suffolk County Council
Alistair MacFarlane	Associated British Ports
Sandy Martin	Suffolk County Council
Vikki Versey	East Suffolk Youth Priority Action Group
Ray Wang	East Suffolk Youth Priority Action Group
APOLOGIES	
Andrew Evans	NHS Great Yarmouth & Waveney CCG
Paul Sharp	Suffolk Constabulary
Colin Law	Waveney District Council
Frank Mortimer	Waveney District Council
IN ATTENDANCE	
Tom Andrews	East Suffolk Partnership
Luke Bennett	East Suffolk Partnership
Arthur Charvonja	Suffolk Coastal & Waveney District Councils
Nicole Rickard	Suffolk Coastal & Waveney District Councils & NHS Great Yarmouth & Waveney CCG
Alison Wheatland	Suffolk County Council
Baz Wilkinson	Community Action Suffolk

ITEM	ISSUES/ACTIONS	LEAD
1	<p><b>Introduction</b></p> <p>Kevin Woollard who is the Director of Research Engagement and Adastral Park operations welcomed the Board and gave a presentation on how businesses have to adapt to the rapid advancement of technology and how this is having an affect on Innovation and Research approaches at Adastral Park.</p> <p>The Chairman thanked Kevin for hosting the meeting at Adastral Park.</p>	
2	<p><b>Minutes of The Last Meeting 10<sup>th</sup> of June 2015</b></p> <p>The minutes of the last meeting were agreed.</p>	
3	<p><b>Building Strong Communities: An Enabling Communities Strategy For East Suffolk</b></p>	

	<p>Nicole Rickard gave a presentation on an emerging enabling communities strategy for east Suffolk, Nicole's Presentation can be viewed here:</p> <p><a href="http://www.eastsuffolkpartnership.org.uk/assets/Uploads/Board-September-2015/Joint-Powerpoint-ESP-Board-Sept-2015.pdf">http://www.eastsuffolkpartnership.org.uk/assets/Uploads/Board-September-2015/Joint-Powerpoint-ESP-Board-Sept-2015.pdf</a></p> <ul style="list-style-type: none"> <li>• The Board endorsed the emerging enabling community's strategy for east Suffolk.</li> <li>• It was agreed that an outcome proposal to support communities to build their capacity to do more for themselves be brought back for consideration by the Board at its next meeting.</li> </ul>	NR
4	<p><b>Reducing Inequalities In Health And Housing: The Impact Of The Housing Charter For Suffolk</b></p> <p>Stephen Javes introduced the Housing and Health Charter for Suffolk and invited the Board to consider how the ESP could help drive the agenda and support delivery. Arthur Charvonja then expanded on current thinking around enabling communities to take more responsibility for local housing needs.</p> <ul style="list-style-type: none"> <li>• The Board endorsed the Housing and Health Charter</li> <li>• The Board agreed to consider supporting a pilot in east Suffolk at its next meeting.</li> </ul>	SJ
5	<p><b>The Annual Forum 2015 – Arrangements and Anticipated Outcomes</b></p> <p>Luke Bennett updated the board on arrangements.</p> <ul style="list-style-type: none"> <li>• The forum will seek to challenge perceptions and promote innovative ideas to tackle local priorities.</li> <li>• There will be 6 workshops and 6 seminars.</li> <li>• Key speaker will be Dr. Nicola Millard who is the head of customer insight and futures from BT's global innovation team.</li> <li>• Ideally all Board members will attend.</li> <li>• Feedback from workshops will be discussed at the next meeting of the Board</li> </ul>	ALL
6	<p><b>Update on East Suffolk Youth Priority Action Group Progress/Activities and Highlights From The Work Carried Out By Constituent Youth Groups Which ESYAG Represents.</b></p> <p>Vikki Versey presented her findings on "What does a good mental health offer look like for children and young people in Suffolk?"</p> <p>The aim of this project was to engage with young people to identify what young people think about their own mental health and wellbeing, what services look like and feel like, and how best to keep themselves happy. From this, to identify key priorities and issues concerning young people to highlight what needs to be improved, and what is working well within statutory services. The full report can be viewed here:</p> <p><a href="http://www.eastsuffolkpartnership.org.uk/assets/Uploads/Board-September-2015/what-makes-you-happy.pdf">http://www.eastsuffolkpartnership.org.uk/assets/Uploads/Board-September-2015/what-makes-you-happy.pdf</a></p>	

	<p>Ray Wang gave a broad update on the range of activity underway by EYPAG and its constituent group Waveney Youth Council and UKYP.</p> <p>On 13 Nov the UK Youth Parliament will come together to decide the most important issues to campaign on for the year ahead. A ballot on the issues is currently being circulated and it was agreed to help promote this. The ballot can be accessed here:  <a href="http://www.ukyouthparliament.org.uk">www.ukyouthparliament.org.uk</a></p>	
7	<p><b>Next Steps For The ESP Contribution To Health and Wellbeing</b></p> <p>The Suffolk Health &amp; Wellbeing Board annual conference is scheduled to take place on 20th October and it now seems sensible to reduce duplication of effort and for Board members to attend this event to seek to influence its content to meet the needs of the ESP as well as the H&amp;WB Board.</p> <p>Outcomes can then inform the content of the workshop session at the ESP Forum on 27th November and this will enable a detailed discussion on how the ESP can contribute to take place at the Board meeting on 16th December.</p>	ALL
8	<p><b>Apprentice Report</b></p> <p>Tom Andrews gave a presentation on some of his key areas of work over his year of being an apprentice for the ESP.</p> <p>The Board thanked Tom for his support and wished him well with the job interview he has lined up.</p>	
9	<p><b>AOB</b></p> <p>None</p>	
10	<p><b>Meeting Dates For 2015 – 16</b></p> <ul style="list-style-type: none"> <li>• Wednesday 16<sup>th</sup> December 2015 at 5.00pm</li> <li>• Wednesday 16<sup>th</sup> March 2016 at 5.00pm</li> <li>• Wednesday 15<sup>th</sup> June 2016 at 5.00pm</li> <li>• Wednesday 14<sup>th</sup> September 2016 at 5.00pm</li> <li>• Wednesday 14<sup>th</sup> December 2016 at 5.00pm</li> </ul>	