

ESP BUSINESS PLAN AND PRIORITIES FOR 2013

Report by Chris Bally

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1. Report Purpose

- 1.1 The Board is being asked to adopt an ESP Business Plan and endorse the ESP priorities for 2013.

2. Progress

- 2.1 The Board is reminded of the following steps it has gone through to agree its priorities:

- Publishing the first ever State of East Suffolk Report.
- Subsequent more in depth intelligence gathering on the key issues in that report.
- Workshop held on 4th October to identify significant issues to be championed by the ESP.

- 2.2 A draft ESP Business Plan has been produced to draw the evidence, strategy and priorities together into one document and identify what the Board will prioritise in 2013.

- 2.3 The draft ESP Business Plan and Action Plan for 2013 are included in the appendices for the Board's consideration.

3. Key issues

- 3.1 Resources are limited and success will be achieved by focussing on a small number of key priorities and making sure the ESP delivers them.

- 3.2 The ESP will take a flexible approach to delivering its priorities. As well as being a voice for East Suffolk and enabling strategic planning between partners, the ESP will also incorporate active engagement in delivery. The Board will have the opportunity to agree how it will operate in more detail elsewhere on the agenda.

- 3.3 The Board will have to harness the wide range of resources made available through its partners including the energy of key individuals with a desire to succeed, the skills and expertise that can be focused on delivery, additional financial contribution of partner organisations, and by exploiting other funding opportunities as they occur.

- 3.4 The Board will focus the majority of the ESP's own budget on delivery and the Board will need to put in place appropriate light touch arrangements to manage the budget.

- 3.5 Once the business plan for the ESP has been formally approved, the task of communicating the work and aims of the ESP should get underway and the Board will have the opportunity to agree how it will communicate with stakeholders effectively elsewhere on the agenda.

4. Recommendations

- 4.1 The Board adopts an ESP Business Plan.

- 4.2 The Board agrees its priorities for 2013.

- 4.3 The detail of how outcomes are delivered should be managed by the ESP Programme Officer Group between meetings of the Board and progress reported to the Board regularly.

- 4.4 Decisions on spend greater than £5,000 should always be made by the Board. The Chairman be given delegated power to agree spend of up to £5,000.00 per project or initiative between meetings.